

**COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
9/10 CENTER AUDITORIUM
JULY 28, 2015 - 7:00 PM**

OPENING ACTIVITIES

1. CALL TO ORDER AT 7:08 P.M.

2. READING OF MISSION STATEMENT

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Board of School Directors

Dean A. Snyder, President [<i>Departed at 8:30</i>]	(<i>Finance & Personnel Committee</i>)
Stuart C. N. Deets, Vice President - present	(<i>Operations and Finance & Personnel Committees</i>)
Diane M. Brownfield - present	(<i>Education Committee</i>)
James Hills - present	(<i>Education and Operations Committees</i>)
Laurie C. Knecht - present	(<i>Operations Committee</i>)
Michele S. Maffei - present	(<i>Finance & Personnel Committee</i>)
Deborah L. Thompson - present	(<i>Education and Policy Committees</i>)
Ann M. Wuertz - present	(<i>Policy Committee</i>)
Gregory D. Wynn - present	(<i>Policy Committee</i>)

Solicitor

Michael I. Levin, Esquire – not present

Administration

Dr. Cathy Taschner, Superintendent of Schools - present
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum & Learning - absent
Ronald G. Kabonick, Director of Business Administration & School Board Secretary - present
Erika Zeigler, Director of Human Resources - absent
John Reid, Director of Pupil Services, Data & Assessment - present
Jason Palaia, Director of Elementary Education & Special Education (K-5) - present

5. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

Addition:

2. L. IXP Corporation - District Security Camera Proposal

RECOMMENDED MOTION: That the Board of School Directors approve the addition of the IXP Corporation Proposal for District Security Cameras.

Motion: Dean Snyder

Second: Greg Wynn

Vote: 9-0-0

Deletion:

3. N. Adjudication for Student ID Number 50000871

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approve the minutes for the June 23, 2015 School Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure 1*)

Motion: Dean Snyder

Second: Greg Wynn

Vote: 8-0-1

Abstained: L. Knecht

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approve the minutes for the July 14, 2015 Special Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure 2*)

Motion: Dean Snyder

Second: Diane Brownfield

Vote: 9-0-0

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

- John Robinson (*Member of BOYS & G3*) is opposed to the elimination of Non-Certified CATA positions. He feels these positions are essential in dealing with kids who may need help. He asked the Board to reconsider.

EXECUTIVE SESSION

- An executive session was held on Thursday, June 25, 2015 for legal and personnel reasons.
- An executive session was held on Monday, June 29, 2015 for legal and personnel reasons.
- An executive session was held on Monday, July 13, 2015 for legal and personnel reasons.

SUPERINTENDENT’S REPORT

The superintendent’s report was provided by Dr. Cathy Taschner who introduced Craig Bramble of the District’s Facilities Department. Mr. Bramble assessed the areas to be addressed, and began working on the school buildings (primarily outdoors). He prepared a summer cleaning report, complete with photographs of the finished product.

Mr. Bramble reported on the progress of the wireless project. All middle schools, one elementary school, and the 9/10 Center have all been completed.

Other summer cleaning projects included Caln Elementary School’s modular, HVAC System, courtyard rehabbing; the deck and steps at East Fallowfield Elementary School; electrical work on the practice field at CASH which now has lights; the handicapped ramp at South Brandywine Middle School; and the damaged floor estimates for the 9/10 Center gymnasium. Summer cleaning is about 67% complete at all CASD schools.

IMPORTANT DATES

Date	Time	Meetings	Place
August 11, 2015	6:00 PM	All Committees & Special Board Meeting	9/10 Center Auditorium
August 12, 2015	6:45 PM	Everyday Math Informational Session (K-5/Parents)	TBD
August 12, 2015	7:45 PM	College Preparatory Math Informational Session (Middle & High School Algebra I)	Administration Building
August 24, 2015	8:00 AM	New Teacher Induction	Administration Building
August 25, 2015	7:00 PM	School Board Meeting	9/10 Center Auditorium
August 25-28, 2015	~	All Teachers In-Service	High School Campus
August 31, 2015	~	First Day of School for Students	All CASD Schools

SPECIAL REPORTS

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. CONSENT AGENDA (Dean Snyder, Board President)

RECOMMENDED MOTION: That the Board of School Directors approve the consent agenda items:

Items to be removed from Consent Agenda:

- 2. B. Bills Payable and/or Financial Statements
- 2. B. 1. Check #2221 - Payment to B.O.Y.S., Inc. & G3
- 2. D. Dell Financial Services Lease Agreement
- 2. E. Position Elimination – Director of High School & Curriculum Instruction, Special Education (Grades 6-12)
- 2. F. Position Elimination – Language Arts Specialist

- 2. H. Approval of the Reeceville Roof Replacement Bid
- 2. I. Telephone Project Hardware
- 2. J. Telephone System Cloud Hosting
- 2. K. 2. a. 1) Human Resources - New Appointment – Administration - Eric Daney
- 2. K. 4. Human Resources - Elimination of Non-Certified C.A.T.A. Positions
- 2. K. 5. Human Resources - Reversal of Tenured Employees
- 2. K. 6. Human Resources - Change of Status – Administration - Jonette Marcus
- 2. L. IPX Corporation – District Security Camera Proposal

Motion: Ann Wuertz Second: Diane Brownfield Vote: 9-0-0

2. **FINANCE COMMITTEE** (*Stuart Deets, Chair*)

A. **Purchased Services - Aramark**

RECOMMENDED MOTION: That the Board of School Directors approve professional services with Aramark to provide management services for energy, facilities and custodians, subject to the negotiation and approval of the solicitor.

B. **Bills Payable and/or Financial Statements**

RECOMMENDED MOTION: That the Board of School Directors approve the bills payable, as presented. (*Enclosure 3*)

Bills Payable Approved Vote: 9-0-0
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Motion: Michele Maffei Second: Ann Wuertz Vote: 9-0-0

1) **Payment to B.O.Y.S., Inc. & G3 - Check #2221**

RECOMMENDED MOTION: That the Board of School Directors approve check number 2221, payment to B.O.Y.S., Inc. & G3.

Payment to BOYS/G3 Approved Vote: 8-0-1 Abstained: Hills

Motion: Diane Brownfield Second: Ann Wuertz Vote: 8-0-1

C. **School Datebooks Contract**

RECOMMENDED MOTION: That the Board of School Directors approve the contract with School Datebooks to provide handbooks for the North and South Brandywine, and Scott Middle School students, as presented. (*Enclosure 4*)

D. **Dell Financial Services Lease Agreement**

RECOMMENDED MOTION: That the Board of School Directors approve the Personal Computer Lease Agreement with Dell Financial Services, and the attached Resolution, as presented. (*Enclosure*)

Dell Lease Agreement Approved Vote: 9-0-0

Motion: Dean Snyder Second: Michele Maffei Vote: 9-0-0

E. **Position Elimination - Director of High School & Curriculum Instruction, Special Education (Grades 6 - 12)**

RECOMMENDED MOTION: That the Board of School Directors approve the elimination of the Director of High School and Curriculum Instruction, Special Education (6-12) position, effective immediately.

Position Elimination Dir. HS & Curr. Ins., Special Ed (6-12) Approved Vote: 9-0-0

Motion: Dean Snyder Second: Michele Maffei Vote: 9-0-0

F. Position Elimination - Language Arts Specialist

RECOMMENDED MOTION: That the Board of School Directors approve the elimination of the Language Arts Specialist position, effective immediately.

Position Elimination L. A. Specialist Approved Vote: 9-0-0

Motion: Dean Snyder Second: Stuart Deets Vote: 9-0-0

G. Appointment of Chambers & Associates for the Replacement of the Benner Building HVAC Chiller

RECOMMENDED MOTION: That the Board of School Directors approve Chambers & Associates Incorporated for the design, bidding, and construction administration of the HVAC Chiller & Coil Replacement at the Benner building as follows:

- Design and Construction Documents \$8,360.00
- Administration of the Bidding Process and Documents \$2,440.00
- Construction Administration Fees \$2,750.00
- Mileage \$0.575 per mile

Architect Consultation Services as needed per attachment "A" (*Enclosure 6*)

H. Approval of the Reeceville Roof Replacement Bid

RECOMMENDED MOTION: That the Board of School Directors approve the bid of **J. M. Young & Sons** in the amount of **\$855,000.00** for the replacement of the Reeceville Elementary School roof.

Reeceville Roof Replacement Bid Approved Vote: 9-0-0

Motion: Stuart Deets Second: Greg Wynn Vote: 9-0-0

I. Telephone Project Hardware

RECOMMENDED MOTION: That the Board of School Directors approve the contract with Logic Choice Business Technologies, LLC for telephone project hardware, as presented. (*Contract Enclosure*)

J. Telephone System Cloud Hosting

RECOMMENDED MOTION: That the Board of School Directors approve the contract with Logic Choice Business Technologies, LLC for telephone system cloud hosting, dial tone package, and maintenance support, as presented. (*Contract Enclosure*)

Items I & J <i>Ratified Under One Vote</i> Telephone Project Hardware & Telephone System Cloud Hosting Approved Vote: 9-0-0

Motion: Michele Maffei Second: Greg Wynn Vote: 9-0-0

K. Human Resources

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Sigle, Corey, Director of Athletics, Activities and Compliance for Coatesville Area High School. Letter dated: 7/8/2015. Reason: Personal. Effective: 60 days or sooner from 7/8/2015.

b. CATA

- 1) Frederick, Bonnie, 3rd Grade Teacher for Rainbow Elementary School. Letter Dated: 7/15/2015. Reason: Personal. Effective: 60 days or sooner from 7/16/2015.
- 2) Martin, Gail, School Psychologist for Coatesville Area School District. Letter Dated: 7/6/2015. Reason: Personal. Effective: 60 days or sooner from 7/6/2015.
- 3) McCabe, Cathy, Reading Specialist for Scott Middle School. Letter Dated: 7/8/2015. Reason: Personal. Effective: 60 days or sooner from 7/13/2015.
- 4) Sirianni, Megan, School Psychologist for Coatesville Area School District. Letter Dated: 7/10/2015. Reason: Personal. Effective: 60 days or sooner from 7/10/2015.
- 5) Snyder, JohnAllen, English Teacher for Turning Point Building. Letter Dated: 7/8/2015. Reason: Personal. Effective: 60 days or sooner from 7/8/2015.

c. CATSS

- 1) Donohue, Antoinette, Principal Secretary for North Brandywine Middle School. Letter Dated: 6/13/2015. Reason: Personal. Effective: 7/24/2015.

d. EXTRA DUTY

- 1) Hibolt, Megan, 8th Grade Field Hockey Coach for South Brandywine Middle School. Letter Dated: 7/13/2015. Reason: Personal. Effective: 6/11/2015.

2. **New Appointments – Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments – Regular and Extra Duty:

a. ADMINISTRATION

- 1) Daney, Eric, Secondary Assistant Principal for the Coatesville Area School District. Posted: 6/11/2015. Salary \$85,000.00 (prorated based on start date). Degree: BS-Physics Secondary Education, Albright College. MS-Educational Leadership, Wilkes University. Certifications: Physics 7-12, Principal K-12. Effective: TBD. SP4: Pending 168 Forms.

New Appointment Eric Daney Approved Vote: 8-0-0
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Motion: Stuart Deets Second: Michele Maffei Vote: 8-0-0

b. EXTRA DUTY

- 1) Tatum, Pamela, ESY Substitute Teacher for the Coatesville Area School District. Posted: 4/30/2015. Salary: \$33.00. Effective: 6/29/2015 – 8/6/2015. SP4: Staff.

3. **Leave of Absence**

RECOMMENDED MOTION: That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. ADMINISTRATION

- 1) Murphy, Danette, Confidential Secretary to the Superintendent. Letter Dated: 6/4/2015. Effective 7/8/2015 – 8/17/2015.
- 2) Robinson, Michelle, Special Education/Access Coordinator for Coatesville Area School District. Letter Dated: 7/14/2015. Effective: 6/30/2015 – Intermittent.

4. **Elimination of Non-Certified Coatesville Area Teachers' Association Positions**

RECOMMENDED MOTION: That the Board of School Directors authorizes the elimination of the following positions and lay off the following employees for economic reasons, effective August 23, 2015:

William Sweigart	Behavioral Specialist
Tasha Dantzler-Hoggard	Mental Health Specialist
Jennifer Gast	Mental Health Specialist
Barry Hawkins	Mental Health Specialist
Joseph Hills	Mental Health Specialist
Terence Wiggins	Mental Health Specialist

Elimination of Non-Certified CATA Positions
Approved
Vote: 6-1-1
Abstained: Hills
Opposed: Brownfield

Motion: Stuart Deets

Second: Deborah Thompson

Vote: 6-1-1

On a 7-1 Vote, the School Board members approved a Special Public Comment on Motion Items 2. K. 4. & 2. K. 5. Mrs. Knecht was opposed.

The following Special Public Comment occurred before the vote:

- 1) Jennifer Ewing (*Parent*) is not in favor of the elimination of the Non-Certified CATA positions. She feels that Mr. Hawkins is the only person that her son can go to, and asked why the District does not offer the proper certifications/licensure to avoid the MHS furloughs. Ms. Ewing also questioned the reason for these furloughs, and asked whether or not the replacement staff will be from the CCIU and available on the first day of school to help the students with the transition.
- 2) Lindsay Hills feels she [*the students*] will not have anyone to go talk to when a problem presents. Lindsay feels the teachers are not as concerned, and the mental health specialists are always there to listen.
- 3) Karen Hills was disappointed with the decision to furlough the MHS. She was also upset that her husband [*a MHS*] was unaware of the furlough until he read the school board agenda, stating that he never received notification. Mrs. Hills referenced Mr. Hills' credentials, and from where they were obtained, as she conveyed her disheartenment regarding the furlough.

- 4) Linda Messenger disagrees with the comment regarding the lack of concern from the teachers. She questioned if the reason for the furloughs is economical or due to a certification issue, or both, and said the public deserves to know.
- 5) Debbie Willett (*Parent*) spoke about the benefits of having the services of Mental Health Specialists. She was alarmed to hear about the elimination of their positions. "What does the future hold for these kids? When Mental Health Specialists leave it has a negative impact on the student." Ms. Willett believes more foresight should have been considered, as it may have helped to calmed things down.

5. Reversal of Tenured Employees

RECOMMENDED MOTION: That the professional employees' contracts issued to the following individuals were issued mistakenly and improperly under the School Code, as the employment classification in which they service is not within a professional category as by terms defined in the School Code:

William Sweigart
Tasha Dantzer-Hoggard
Jennifer Gast

Barry Hawkins
Joseph Hills
Terence Wiggins

Reversal of Tenured Employees
Approved
Vote: 7-0-1 Abstained: Hills

Motion: Stuart Deets

Second: Greg Wynn

Vote: 7-0-1

6. Change of Status

RECOMMENDED MOTION: That the Board of School Directors authorize the Change of Status for the following employee(s):

a. ADMINISTRATION

- 1) Marcus, Jonette, from Language Arts Specialist to Assistant Principal of Caln Elementary School. Effective: 7/29/2015. No change in salary.

Change of Status Jonette Marcus
Approved
Vote: 8-0-0

Motion: Stuart Deets

Second: Diane Brownfield

Vote: 8-0-0

L. IXP Corporation - District Security Camera Proposal

RECOMMENDED MOTION: That the Board of School Directors approve the IXP Corporation Proposal for Design and Project Management for an IP Video Surveillance System at a fixed amount of \$73,000.00.

IXP Corporation Proposal
Approved
Vote: 8-0-0

Motion: Stuart Deets

Second: Diane Brownfield

Vote: 8-0-0

3. EDUCATION COMMITTEE (*Deborah Thompson, Chair*)

A. The Meadows Psychiatric and Educational Services

RECOMMENDED MOTION: That the Board of School Directors approve the Letter of Agreement for Psychiatric and Educational Services with The Meadows.

- B. Valley Forge Educational Services**
RECOMMENDED MOTION: That the Board of School Directors approve the Educational Services Agreement with Valley Forge Educational Services, as presented.
- C. ARC Receipt Release and Refunding Agreement**
RECOMMENDED MOTION: That the Board of School Directors approve the ARC Receipt Release & Refunding Agreement with ARC Community Trust of PA.
- D. Bayada Home Health Care, Inc. Nursing Services Agreement**
RECOMMENDED MOTION: That the Board of School Directors approve the Agreement with Bayada Home Health Care, Inc. for Nursing Services.
- E. Melmark Student Contracts for 2015-2016**
RECOMMENDED MOTION: That the Board of School Directors approve the Contracts for Educational Services with Melmark for Student ID Number 10002583 and Student ID Number 10006021.
- F. Student ESY Contract Number 17000123**
RECOMMENDED MOTION: That the Board of School Directors approve Student ESY Contract Number 17000123.
- G. Student ESY Contract Number 10003496**
RECOMMENDED MOTION: That the Board of School Directors approve Student ESY Contract Number 10003496.
- H. Adjudication for Student ID Number 90001446**
RECOMMENDED MOTION: That the Board of School Directors approve the adjudication for Student ID Number 90001446.
- I. Adjudication for Student ID Number 11000365**
RECOMMENDED MOTION: That the Board of School Directors approve the adjudication for Student ID Number 11000365.
- J. Adjudication for Student ID Number 10004372**
RECOMMENDED MOTION: That the Board of School Directors approve the adjudication for Student ID Number 10004372.
- K. Adjudication for Student ID Number 10001125**
RECOMMENDED MOTION: That the Board of School Directors approve the adjudication for Student ID Number 10001125.
- L. Adjudication for Student ID Number 10001076**
RECOMMENDED MOTION: That the Board of School Directors approve the adjudication for Student ID Number 10001076.
- M. Adjudication for Student ID Number 10000753**
RECOMMENDED MOTION: That the Board of School Directors approve the adjudication for Student ID Number 10000753.

- N. **Adjudication for Student ID Number 10011606**
RECOMMENDED MOTION: That the Board of School Directors approve the adjudication for Student ID Number 10011606. (*Confidential Enclosure 8*)

4. **OPERATIONS COMMITTEE** (*James Hills, Chair*)

5. **POLICY COMMITTEE** (*Ann Wuertz, Chair*)

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

- 1) Karen Choaminsky (*Thorndale Resident*): Not blaming the School Board; but, unhappy that despite the letters written to the authoritative agencies, Mr. Como continues to enjoy golfing, etc. The community has lost a lot of money due to Mr. Como and she wants the District to make sure the investigating agencies have all the information they need for Como to get what he deserves.
- 2) Stephanie Anderson (*Parent*) emailed the board members regarding the elimination of the Mental Health Specialists' positions. She hopes they have a plan in place. Ms. Anderson referred to a difficult situation wherein a student needed a person right away and was fortunate to have a Mental Health Specialist in the building at the time. She begged the Board and the Administration to have a plan in place and consider placing a person in each building for the students who may need them, as you never know what might happen.

ADDITIONAL BOARD MEMBERS' REPORTS

Ms. Brownfield met with the IU Board on July 15th. Elections were held for presidency, as well as other officers. The IU Board will not meet in August, and will resume in September.

INFORMATION ITEMS

ADJOURNMENT

This meeting was adjourned at 9:22 p.m. on a motion by Greg Wynn and seconded by Ann Wuertz.

Respectfully submitted,
Karen Jackson, Recording Secretary

Ronald G. Kabonick, School Board Secretary

Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.